



## Group Committee Workshop III Agenda February 13, 2001



**Course Leader:** Karen Granville

**Trainers:** Karen Granville, Brian Wick

Time	Topic	Length	Trainer(s)
7:00 – 7:05	<b>Thought for the Day/Welcome/Objectives</b>	5 mins	Karen
7:05 – 7:35	<b>Budgets</b> - why you need them and how to work with them.	30 mins	Karen
7:35 – 8:05	<b>Pre-Registration Process</b> - a well-planned group registration goes a long way to smooth out a start-up and spread out the workload.	30 mins	Karen
8:05 – 8:15	<b>Break/Refreshments</b>	10 mins	
8:15 – 8:55	<b>Grizzly Creek Solution</b> - how to effectively recruit the right person for the right role. Video	40 mins	Brian
8:55 – 9:45	<b>Volunteer Screening</b> - how to follow Scout's Canada's 8 step process. Video and mock interviews.	50 mins	Karen
9:45 – 10:00	<b>Evaluations/Closing/Wrap Up/Certificates</b>	15 mins	Karen

### Topics for future workshops include:

**Structure and Operations of Scouting**

Principals, organization and Scouting traditions

**Communications**

How to communicate effectively with the various parts of the organization - Sponsor, District Council, Group Committee, Leaders, Youth, Parents, etc.

**More on Administrative Responsibilities**

Insurance, Accident Reporting, Camping/Outdoor Guide, Fundraising, Local Council Reports, Recognition

**Investiture and pins**

All participants in the last workshop will be formally invested into Scouts Canada. Those participants who have attended all four workshops will receive their training card and Group Committee training pin.

**Next training date May 8<sup>th</sup>. Same Bat time. Same Bat place. See you all there!**